



# SAINT CLARE SCHOOL

## 2023-2024 Tuition & Fees

The following Schedule of Tuition & Fees is part of the Saint Clare School Financial Policies and accompanies the Tuition Agreement signed by parties financially responsible for students enrolled at Saint Clare School.

### Registration Fee

No registration fee will be collected starting the 2023-2025 school year.

### Re-Enrollment Installment

All returning families are assessed the Re-Enrollment Installment, equal to the first installment amount, or 10% of the tuition rate per student. The Re-Enrollment Installment is assessed the February prior to the following school year to allow the school to budget for staffing and to purchase textbooks, resources (apps), and supplies before the start of the school year. The **Re-Enrollment Installment is not refundable.**

### Re-Enrollment Installment and Class-Specific Fees

The Re-Enrollment Installment and the following class-specific fees are included in the tuition rates shown below:

- Classroom supplies and classroom activities expenses (including PTG/room rep activities)
- Field trip admission (transportation fees may be assessed); including sixth grade science camp
- Sacramental preparation and retreats
- Eighth grade expenses (retreats, class sweatshirt, student dinner dance admission, graduation supplies)

### TUITION RATES

Rate Category (per student)	Tuition Payment One Payment First Installment in February 2023. Balance due July 2023	Tuition Payment Two Payments First Installment in February 2023. Balance due in two payments: July and November 2023	Tuition Payment Ten Monthly Payments February 2023 July 2023-January 2024 March-April 2024	Tuition Payment Twenty Payments Twice Monthly February 2023 July 2023-January 2024 March-April 2024
<b>Standard Tuition</b>	<b>\$12,950.00</b>	<b>\$12,950.00</b>	<b>\$12,950.00</b>	<b>\$12,950.00</b>
<i>February Installment</i>	\$1,295.00	\$1,295.00	\$1,295.00	2 payments of \$647.50
Balance	1 payment of \$11,655.00	2 payments of \$5,827.50	9 payments of \$1,295.00	18 payments of \$647.50
<b>Sibling Rate</b>	<b>\$11,655.00</b>	<b>\$11,655.00</b>	<b>\$11,655.00</b>	<b>\$11,655.00</b>
<i>February Installment</i>	\$1,165.50	\$1,165.50	\$1,165.50	2 payments of \$582.75
Balance	1 payment of \$10,489.50	2 payments of \$5,244.75	9 payments of \$1,165.00	18 payments of \$582.75
<b>Catholic Rate</b>	<b>\$11,655.00</b>	<b>\$11,655.00</b>	<b>\$11,655.00</b>	<b>\$11,655.00</b>
<i>February Installment</i>	\$1,165.50	\$1,165.50	\$1,165.50	2 payments of \$582.75
Balance	1 payment of \$10,489.50	2 payments of \$5,244.75	9 payments of \$1,165.00	18 payments of \$582.75
<b>Catholic Sibling Rate</b>	<b>\$10,489.50</b>	<b>\$10,489.50</b>	<b>\$10,489.50</b>	<b>\$10,489.50</b>
<i>February Installment</i>	\$1,048.95	\$1,048.95	\$1,048.95	Two payments of \$524.48
Balance	1 payment of \$9,440.55	2 payments of \$4,720.28	9 payments of \$1,048.95	18 payments of \$524.48
<b>Middle School Student Premium</b>				
If a family enrolls a student for the first time at Saint Clare School as a sixth, seventh, or eighth grader, a tuition premium is charged for each year for the duration of their enrollment at the school. For example, a new family who enrolls a sixth grader will pay a \$3,000 premium each year until the student graduates.				
<b>NEW Students in Grades 6-8 ONLY</b>		\$3,000 per year for the duration of enrollment at Saint Clare School or graduation		



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### DISCOUNTS

#### Discounted Rate for Siblings

Saint Clare School offers a discount for each additional sibling.

#### Discounted Rate for Catholics Who Actively Participate in Ministry

Saint Clare School is a mission of Saint Clare Parish and the Roman Catholic Diocese of San Jose. As such, Catholic families who actively participate in the faith life of a parish within the Diocese of San Jose may be eligible for a Catholic Tuition Discount. Active participation means a family's continuous involvement in the liturgical and ministerial life of the parish. This includes regularly participating in Sunday Mass and ministering and providing spiritual and financial stewardship that sustains the life of the parish by using the weekly Parish contribution envelope or online recurring donations via *WeShare*.

*Baptismal certificates for students of families receiving the Catholic Tuition Rate must be on file, but does not determine "Catholic status", which is totally dependent on a family's weekly practice of the faith.*

#### DEFINITION AND REQUIREMENTS TO EVIDENCE ACTIVE PARTICIPATION

- **REQUIRED:** Completion of *Serving Saint Clare* commitment (30 hours per family; 15 hours for single-parent families) as it appears in the ParentSquare reporting portal.

#### IN ADDITION, the family is required to evidence at least two of the following:

- Active and evident participation in **parish ministries** (e.g., music ministry, altar server, lector, usher, bible study, children's Liturgy of the Word, various parish committees) or **parish service groups** (e.g., Knights of Columbus, Saint Vincent de Paul), through service or in-kind contributions.
- Annual Diocesan Appeal Contribution (by submitting a copy of the contribution statement with the signed Tuition Agreement)
- Parish offertory statement (by submitting a copy of the offertory statement with the signed Tuition Agreement)

**Participation is reviewed on an annual basis and tuition rates will be adjusted for those who become ineligible.**

### EXTENDED CARE FEES (Before and After School Care)

Extended Care services are optional, and fees are charged only when services are utilized via subscription or hourly rate. A link to sign up will be made available in August for families to identify their need for services. Extended Care services are only offered when school is in session.

Grades	Type of Care	Time Period of Care	First Child	Add'l Children
TK – Grade 5	Full-Time Care (Monthly Subscription)	Before & After School Care	\$ 300.00	\$ 175.00
		After School Care Only	\$ 285.00	\$ 160.00
		Before School Care Only	\$ 100.00	\$ 75.00
Grade 6 – 8	Full-Time Care (Monthly Subscription)	Before & After School Care	\$ 250.00	\$ 125.00
		After School Care Only	\$ 200.00	\$ 100.00
All Grades	Drop-In Care (Hourly Rate)	Rate is charged per child, per hour	\$ 15.00	\$ 15.00

### OPTIONAL FEES

Optional Fees cover student or family participation for optional events and programs such as student athletics, hot lunch, yearbook, social activities, camps, and others. These fees are assessed based on program cost and are collected from participating families throughout the school year.

### ADDITIONAL TERMS AND CONDITIONS

The tuition and fees stipulated above do not fully cover the cost of educating a student at Saint Clare School. In addition to meeting financial obligations, families are responsible for contributing to the life of the community by participating in various activities and events, volunteering services to the school and financially supporting the school's fundraising and development efforts.

As part of the Saint Clare School financial commitment, each Saint Clare School family is required to complete a minimum of 30 hours of service to the school per school year beginning May 1 and ending April 30. (Single parent families, as approved by administration, are required a minimum of 15 hours of service per school year.) Hours left unfulfilled by April 30 of each year will be billed via FACTS by May 20 at a rate of \$40 per hour.

Please refer to the **Tuition Agreement** document in your **2023-24 Re-Enrollment Packet** and the **Financial Policies for Tuition and Fees** in the Parent and Student Handbook. This information will also appear on the school website.

**Saint Clare School reserves the right to amend the terms and conditions outlined in this document at any time.**